

SANITIZER	DISINFECTANT
<ul style="list-style-type: none"> <li>All Food Contact Surfaces, Kitchen Equipment, and Prep Areas</li> <li>Utensils, Food Containers and Multi Use Service Items</li> <li>Classroom Tables, High Chairs</li> <li>Beds / Mats, Toys and Water Play Centers</li> </ul>	<ul style="list-style-type: none"> <li>All Toilets and Lavatories</li> <li>Diaper Changing Facilities</li> <li>Potty Chairs</li> </ul>
MIXED DAILY : 50 ppm - 200 ppm Chlorine	MIXED DAILY : 500 ppm - 800 ppm Chlorine
Other products as approved by the Health Department, Used according to the manufacturers requirements and non-toxic to children.	Other products registered with the EPA as a disinfectant for use in a childcare setting can be approved with the Manufacturer's Safety Data Sheet.
<b><u>PREPARE AND TEST EVERY 24 HOURS</u></b>	<b><u>PREPARE AND TEST EVERY 24 HOURS</u></b>

LEAD WATER SAMPLES Every 3 Years	CARPET CLEANING Every 6 Months	CCA TREATED WOOD Every 2 Years
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<b>SICK CHILDREN</b>	<ul style="list-style-type: none"> <li>Separate the child from others</li> <li>Each child care center shall include a designated area for a child who becomes ill</li> <li>Sick area shall be equipped with a bed, cot, or mat and a vomitus receptacle and shall be cleaned and disinfected after each use.</li> </ul> <p>The child care center shall have written procedures that employees shall follow when responding to vomiting or diarrheal events.</p>
<b>Clean-Up Kit For Vomiting or Diarrheal events</b> (items that shall be kept on-site at the child care center)	<ul style="list-style-type: none"> <li>Disposable personal protective equipment (gloves, apron, mask, shoe covers, and hair restraint);</li> <li>two disposable plastic bags;</li> <li>paper towels</li> <li>a scoop or scraper</li> <li>a mop and bucket</li> <li>an approved disinfectant</li> </ul>

**EMERGENCY MEDICATION**

**\* BENADRYL IS NOT CONSIDERED AN EMERGENCY MEDICATION AND SHALL BE KEPT LOCKED\***

<p><b><u>Shall be kept inaccessible to children (5ft above floor), but are not required to be in locked storage.</u></b></p> <p><b><u>All medication shall have the Child's Name and instructions on how to use it.</u></b></p>	<p><b><u>Examples</u></b> Epi-Pen Glucagon Diazepam suppositories or gel Inhaler</p>
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<b>Storage for Children</b>	<ul style="list-style-type: none"> <li>Individual cubicles, lockers, or coat hooks shall be provided for storage of coats, hats, bags, or other items and accessories.</li> <li>Coat hooks not in individual cubicles or lockers, shall be spaced at least 12 horizontal inches apart.</li> <li>A child's coats, hats, bags, and other items or accessories belonging to a child that are stored using cubicles, lockers, or coat hooks shall not come into contact with stored items belonging to other children.</li> </ul>
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**\*A locked kitchen is not considered to be a locked storage room or cabinet\***

Locked	Keep Out Of Reach Of Children	No Requirements
Locked storage rooms and cabinets shall include those which are unlocked with a combination lock, electronic or magnetic device, keypad, key, or equivalent locking device.	Shelf or Cabinet that is 5 feet above the finished floor	-
<p align="center"><u>Examples</u></p> <ul style="list-style-type: none"> <li>● All Cleaners, Bleaches, and Detergents</li> <li>● Toxic and Corrosive Agents</li> <li>● Any product that states "Harmful if Ingested, Inhaled, or Handled"</li> <li>● Non Emergency Medication</li> <li>● Any Product which is under pressure in an Aerosol Dispenser                             <ul style="list-style-type: none"> <li>○ Pam</li> <li>○ Reddi Whip / Cool Whip in a can</li> <li>○ Lysol</li> <li>○ Air Freshener</li> <li>○ Glass Cleaner</li> <li>○ Emergency Medications</li> <li>○ etc.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Any product that states "Keep Out of Reach of Children" without any warnings</li> <li>● Non-aerosol Sanitizing, Disinfecting, Detergent Solution (soapy water)</li> <li>● Hand sanitizers, Hand Lotions</li> <li>● Non-Prescription Diaper Creams and Non-aerosol Sunscreens</li> <li>● Employee Purses and Personal Items</li> </ul>	<ul style="list-style-type: none"> <li>● Hand Soap</li> </ul>

**FOOD REQUIREMENTS**

STORAGE: If Dry Goods are removed from their original packaging the container they are placed in must be labeled with what the Dry Good is (EX. Cereal, Sugar, Salt, Pasta, Crackers, etc.)

- Cold Holding :45°F or Below (Refrigeration, Lunches from Home, Cold Food Deliveries)
- Hot Holding :135°F or Above (Stove, Oven, Steamers and Steam Tables, Hot Food Deliveries)
- Kitchen must be equipped with a thin probe thermometer

**NO FRYING UNLESS A COMMERCIAL HOOD IS BEING USED**

**FRYING IS DEFINED AS:** to cook over direct heat in hot oil or fat. This includes the oil or fat that is generated by the food or added to the cooking utensil

**NO BARE HAND CONTACT WITH READY TO EAT FOODS (RTE)**

Ready to eat foods are foods that will not be cooked or reheated for serving. Ex.) Crackers, Cereal, Pizza, Fruit, Cheese. Gloves, Utensils, or Deli Paper should be used to serve ready to eat foods.

**BOTTLES/ BOTTLE WARMERS**

- Bottle Warmers Shall be kept out of reach of children
- After Bottle Warmer use, any remaining water shall be emptied
- Water from a hand wash lavatory shall not be used for bottle warming or to prepare formula, mix dry cereals, or other foods.

**HUMAN MILK**

- Frozen human milk may be stored frozen for three months.
- If frozen human milk stored beyond seven days shall be stored in the freezer compartment of a full-size refrigerator that has a separate door to the freezer, in a chest freezer, or in an upright deep freezer.
- Frozen human milk shall be labeled with the date that it is thawed for use.
- Human milk that was previously frozen and has been thawed shall be refrigerated and stored for no more than 24 hours from when it was thawed.
- Human milk that was previously frozen and has been thawed shall not be refrozen for storage at the child care center.

**FEEDING**

- After the completion of each feeding, any leftover formula, human milk, or other bottled beverages used during the feeding shall be discarded or sent home with the child whose name is on the label for the formula, human milk, or bottled beverage at the end of each day.
- Feeding is complete when the child care center employee has stopped feeding the child and the child has been removed from the feeding area in the child care center and returned to other activities.
- Bottles previously used for feeding shall not be returned to communal mechanical refrigeration.

**Nothing in these Rules shall prohibit human milk from being sent home at the end of the day with the child whose name is on the label for the human milk instead of being discarded when the child's parent or guardian has given the child care center written permission to send the human milk home.**